

3. Wochenplan Englisch 8d

A summary usually answers these questions:

- Who did what?
- When and where did it happen?
- What caused the event to happen?
- How did the event happen (describe).
- What effect did the event have (**result**).

Fiction:

- In the _____ (text type, e.g.: short story, novel, ...)
by _____ (author's name)...
- Who did what? }
- When and where does the story take place. } Main plot
- Important plot events: **conflict** (main problem), rising action and **climax** (middle), **resolution**.
- What effect did the event have (**lesson learned**).



How can you structure the information? You can use...

- ... a mind map
- ... a chart to organize your summary
- ... a detailed chart to prepare your summary

Use this chart to prepare your summary:

Read the original text and highlight the main events. Complete the notes below. Read the text again if necessary.

Then use your answers to write a complete summary.

Writing a summary		Notes
Introduction sentence	Type of text	
	Title	
	Author	
	Main plot	
Middle Part	Main events	
	Who is/are the main character(s)?	
	Where and when does the story take place?	
	What is the main plot/conflict of the story?	
Ending	What effect did the event have?	
	What lesson did the main characters/the reader learn?	

MY SUMMARY

Name: _____ Date: _____

Writing a summary:

After you've read the original text and completed the summary chart use the answers to write a complete summary.



REMEMBER:

- use your own words
- key facts only
- use transition words
- use conjunctions
- use the simple present
(he/she/it → "s")

HOW TO: WRITE A SUMMARY

What is a summary?

When writing a summary, imagine your reader does not have the time to read the original text. It is your job to tell them everything they **need to know**.

A summary

- mentions **main ideas** and **key facts** from the text.
- **highlights** the **important parts** of the text.
- is a **shortened version** of the text.

Things to remember when writing a summary:

! Do	X Don't
read the text multiple times	just skim the text
highlight important information	start right away
re-write using your own words	copy sentences word by word
use transition words like: first, then, after (that), finally	write an unstructured text
use conjunctions like: because, but, so (that), although, if	
mention important information only	mention details / too many adjectives
use the simple present tense (he/she/it → "s")	use the tense of the original text